A Guide To The Succession Investment Platform

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A guide to your online account

Your adviser has set up an account for you. The secure online account brings all of your investments together, allowing you to view them in a single place.

This guide is designed to help you get started online and shows you how to view and analyse your portfolio.
In summary, you can:

» get an online valuation at any time;
» export your valuation to printable formats;
» view your transaction history or contract notes;
» obtain historic valuations;
» use the analysis tools to provide an "x-ray" of your portfolio;
» get further information on the funds that you are invested in.

For more information about your account, please speak to your adviser or refer to the following documents:

» Terms & Conditions
» Key Features Document
» Charges Schedule
» Client Brochure

Follow the steps below to start getting the most from your account.

Getting Started

Please speak to your adviser for the web address needed to access the platform.
You should then have access to the screen below:

The secure login screen will give you access to your portfolio.

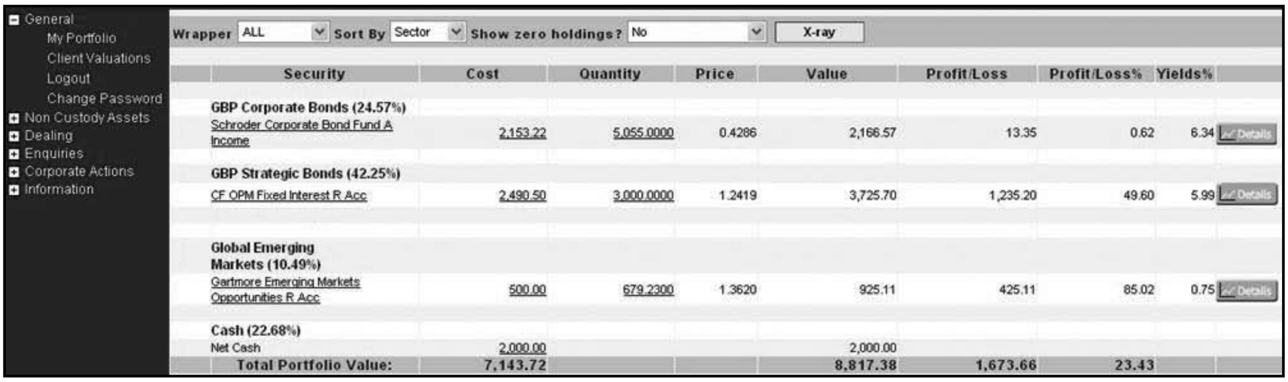
The first time you wish to login, you will need to click "Activate Online Account" on the left-hand side of the screen. This will allow you to create a password and Personal Identification Number (PIN) that you will use to access your account in conjunction with your User ID.

Useful Tips

» Where an item is underlined within your portfolio, you can click on the item and view more detailed information;
» To return to the main portfolio screen at any time, click on the "My Portfolio" option at the top of the left-hand navigation menu.

Main Portfolio Screen

Once successfully logged in, the first screen you'll see is the summary of your portfolio as shown below:



Security	Cost	Quantity	Price	Value	Profit/Loss	Profit/Loss%	Yields%
GBP Corporate Bonds (24.57%)							
Schroder Corporate Bond Fund A Income	2,153.22	5,055.0000	0.4286	2,166.57	13.35	0.62	6.34 Details
GBP Strategic Bonds (42.25%)							
CF OPM Fixed Interest R Acc	2,490.50	3,000.0000	1.2419	3,725.70	1,235.20	49.60	5.99 Details
Global Emerging Markets (10.49%)							
Gartmore Emerging Markets Opportunities R Acc	500.00	679.2300	1.3620	925.11	425.11	85.02	0.75 Details
Cash (22.68%)							
Net Cash	2,000.00			2,000.00			
Total Portfolio Value:	**7,143.72**			**8,817.38**	**1,673.66**	**23.43**	

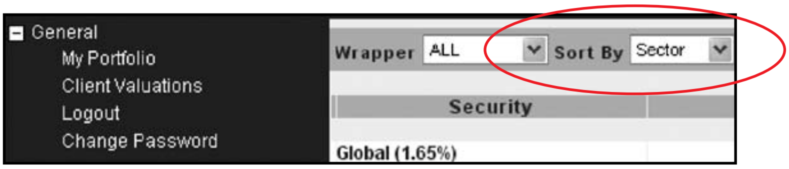
For ease of use, you can arrange and refine the information on screen using the three "drop-down" menus at the top of the page:

» **By Wrapper**

This allows you to focus on a specific wrapper if required e.g. General Investment Account or ISA.

» **Sort By**

This arranges your assets by sector e.g. UK All Companies, Global, Specialist etc.

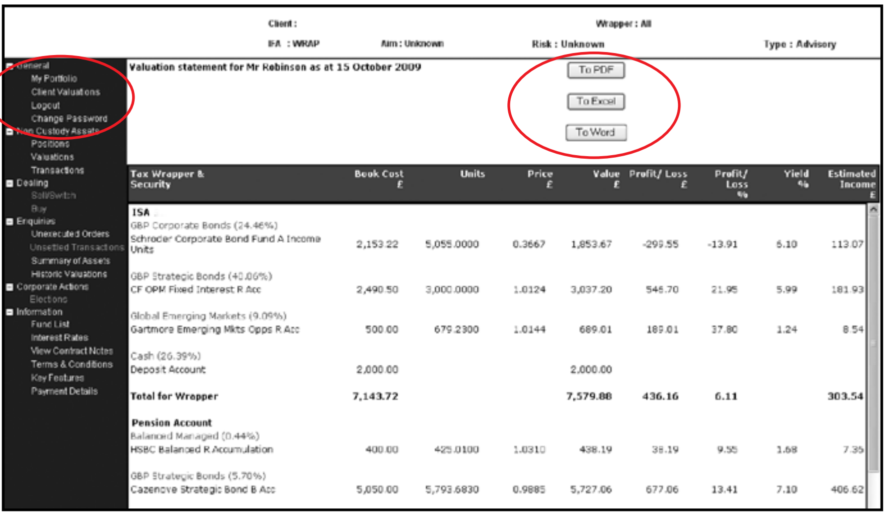


» **Show Zero Holdings**

You can select whether or not you want to include holdings which you have previously sold i.e. in which you have no active holding.

Producing a Valuation of Your Portfolio

On the left-hand navigation menu in the "General" section, select the "Client Valuation" option. This will produce the valuation screen as shown below:

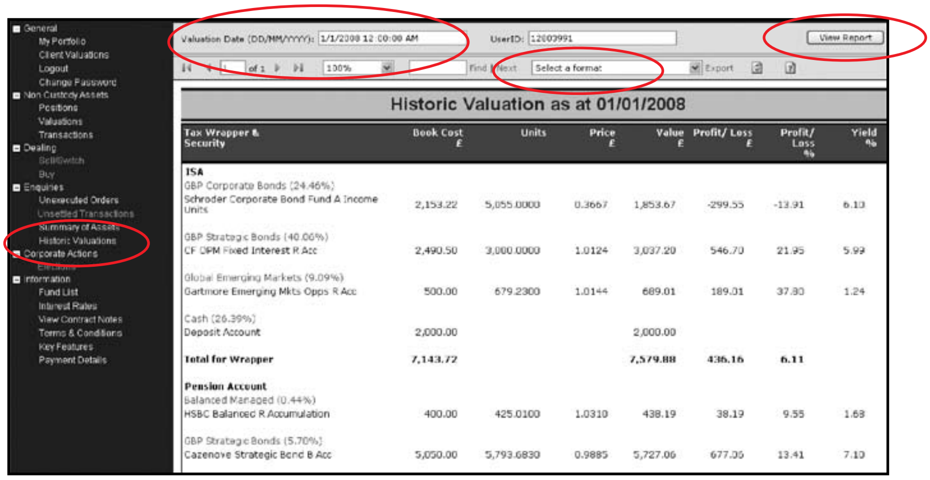


You can use the highlighted buttons to produce the valuation in your required format.

Producing Historic Valuations

A historic valuation can also be produced by selecting "Historic Valuations" in the "Enquiries" section of the left-hand navigation menu.

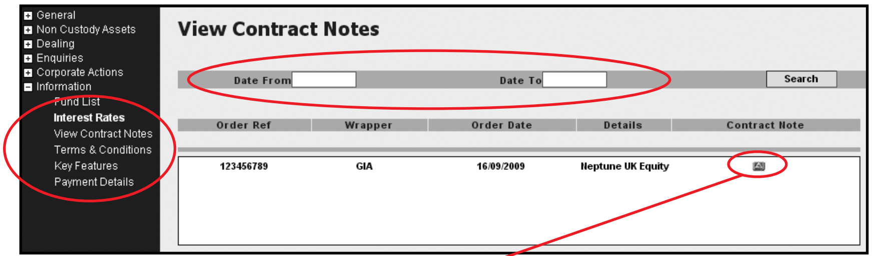
You then need to enter the valuation date you require and click the "View Report" button on the right hand side of the screen:



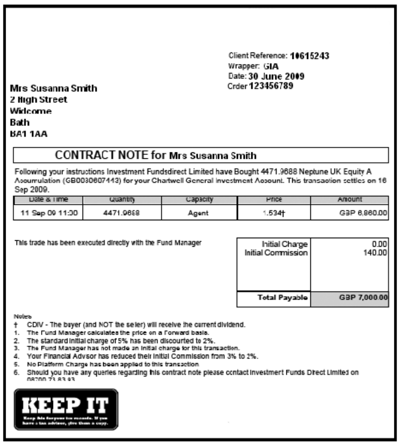
You can export this into a variety of formats using the "Select a format" drop-down menu.

Viewing Your Contract Notes

You or your tax adviser may need the contract notes associated with the sale and purchase of the assets within your portfolio. To view and print these, click on “View Contract Notes” in the “Information” section of the left-hand navigation menu. In this screen you can find all the contract notes generated for trades made between the date range that you enter.



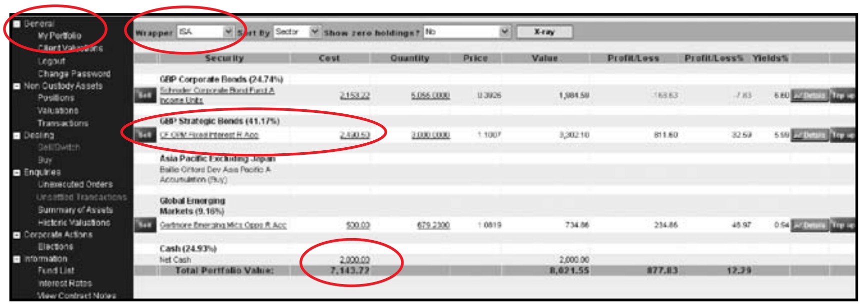
To view and print the contract note, click on the icon.



Viewing Your Transaction History

A full transaction history is available within each wrapper in your portfolio. To view this, return to the main portfolio screen by clicking on “My Portfolio” at the top of the left-hand navigation menu.

You can select the wrapper that you require a transaction history by using the “Wrapper” drop-down menu as highlighted. In this example, the ISA portfolio has been selected.



For an overall transaction history within the selected wrapper, click on the “Net Cash” value towards the bottom of the screen. This will show all funds transferred into your account, the purchases made and the cash balance you have.

If you require the transaction history of a particular fund within this wrapper, click on the value associated with that fund. This is particularly useful where you’ve made multiple purchases of the same fund; for example, if you make monthly contributions you will be able to see the money enter your trading account and then track the purchase of the assets for that amount each month.

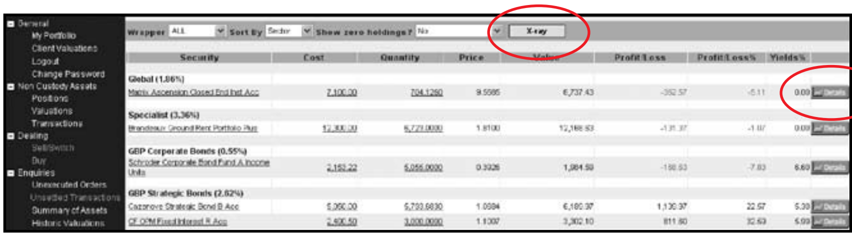
Research Tools and Information

The wrap platform provides you with a number of research and information services.

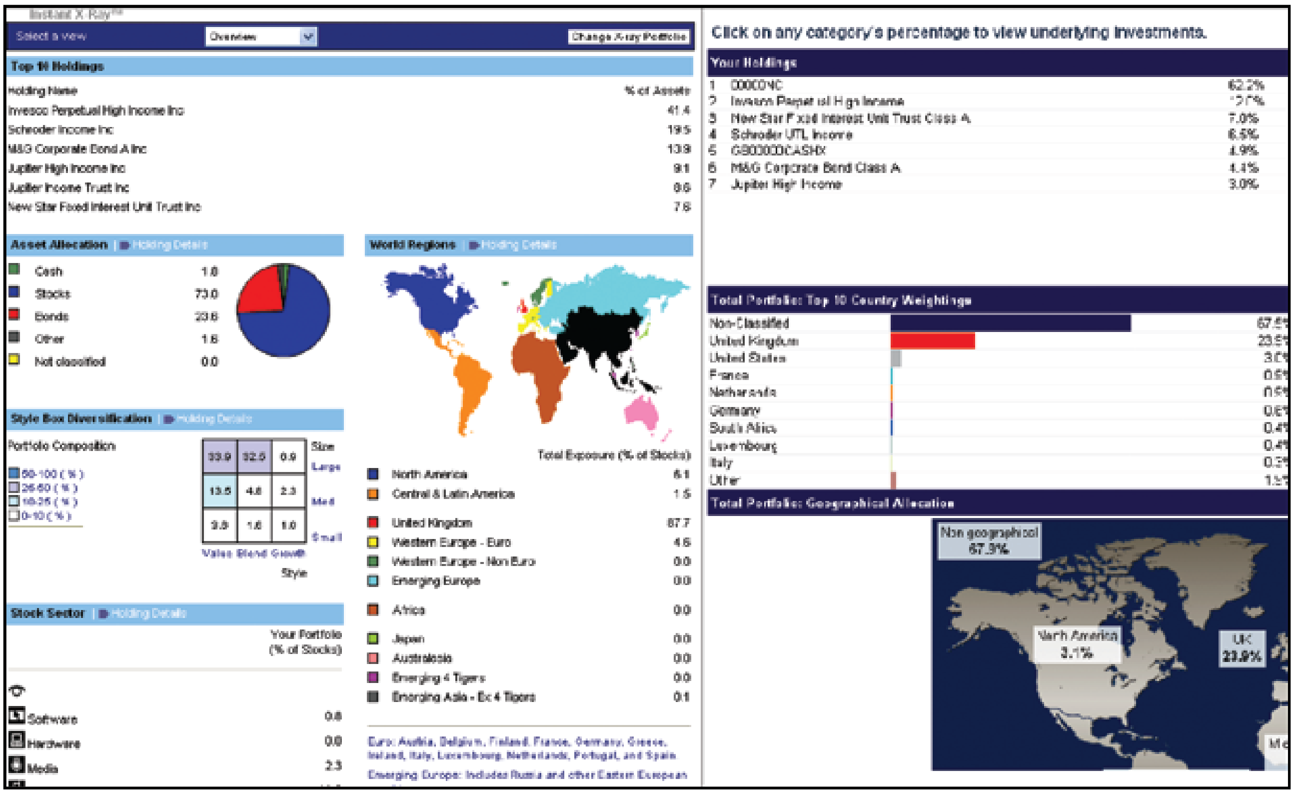
From the main portfolio screen, you can apply these tools to your overall portfolio, a specific wrapper or individual fund.

» Portfolio X-Ray

The X-Ray tool provides you with an in-depth summary of either your whole portfolio or a particular wrapper you hold. Once you have made your selection, simply click “X-Ray” as shown below. The X-Ray shows you the split of your portfolio by fund, geographical location, asset class, fund management style, stock composition and sector. You can select either Morningstar or Fundslibrary to provide the X-Ray report.



Sample X-Ray reports using Morningstar (l) and Fundslibrary (r) are shown below:



» Fund Information

To find out more details on a specific fund held in your portfolio, simply click on [button] to access the Morningstar Quicktake report that will provide performance data, geographical and asset class splits, management style and objectives along with other useful information on your fund.

Quickrank | Overview | Total Returns | Rating and Risk | Portfolio | Management

Morningstar Quicktake® Report | Overview | 13/10/2009

Matrix Ascension Closed End INST

Quick Stats

Morningstar Category™	Global Trend	Morningstar Rating™	—
IMA Sector	-	Total Net Assets (mil)	-
Latest NAV	9.4541	Fund Currency	GBP
Bid	-	1 Day Change	-
Offer	-	YTD Return	-7.7

Morningstar Rating™ out of - funds in the Morningstar Category™: Global Trend. as of 9/30/2009

Standardised Performance Information

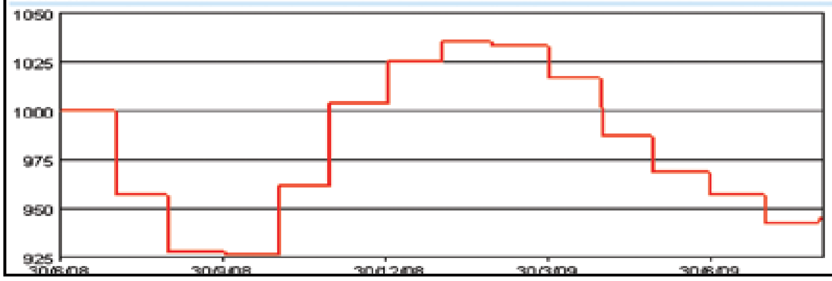
	Q3 2005	Q3 2006	Q3 2007	Q3 2008	Q3 2009
12 Months Total Return % (Bid to Bid)	N/A	N/A	N/A	N/A	N/A

The table shows past performance information over years to 01/10/09
You are reminded that the past performance of an investment is not necessarily a guide to its future performance. Given the medium to long-term nature of investments such as Unit Trusts, the quotation of past performance over a short-term period (such as less than two years) would not be considered to be objective, unless it could be demonstrated that such a time period was relevant to an investor. The value of, and income from, investments may fall as well as rise and investors may not get back the amount invested. In addition, changes in rates of foreign exchange may cause the value of investments to go up or down. The tax regime if ISAs could change in the future.

How Has This Fund Performed

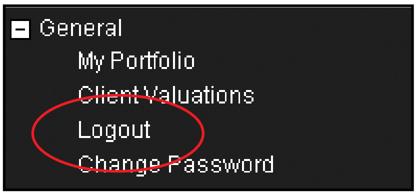
Growth of 1000

Fund: Matrix Ascension Closed End INST 31/09/2009
Index: -



Logging Out

Once you have finished using your wrap account, just click "Logout" in the "General" section of the left-hand navigation menu.



For more information please contact your adviser directly.

The Succession Investment Platform is provided by Investment Funds Direct Ltd. on behalf of Succession Advisory Services.